



DISASTER PREPAREDNESS AND MANAGEMENT

OPERATIONAL INSTRUCTION

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Subject: TRAINING REQUIREMENTS AND DATABASE

Introduction

The Department of Health (DOH) has an obligation within Westplan Health to ensure that an efficient health response can be activated to meet health disaster and emergency management requirements. All health service personnel required to perform duties in disasters must have training in the performance of those duties. Training is essential to ensure a coordinated response by DOH personnel.

Aim

The aim of this instruction is to provide guidelines regarding DOH training requirements for personnel involved in major disasters.

Staff Deployed as Members of a Medical Team

As a minimum, as many staff as possible should have completed:

- Major Incident Medical Management and Support (MIMMS) Team Member Course; and
- Have participated in an annual field exercise.

Staff with Disaster Management Responsibilities

As a minimum, staff should have completed one of the following courses:

- Introduction to Emergency Management Arrangements (W.A) Course provided by the Disaster Preparedness and Management Unit;
- Other relevant Emergency Management Courses pertaining to the position of the staff member. These may include Evacuation Management, Management of CBR Incidents etc.
- MIMMS Commander Course

Database

A database has been developed by the Disaster Planning and Management Unit, which will include details of all disaster preparedness and management courses undertaken by W.A. Health personnel. This will ensure that staff with appropriate training, are identified and that other staff, from all areas of the State, have access to training, based on consideration towards risk and need.

It is ultimately envisaged that only staff with relevant training will become involved in major emergencies.

Monitoring and Review

The Executive Officer, Disaster Preparedness and Management is responsible for the monitoring and review of this document on an annual basis.